

Greetings to all!

I pray this notification finds everyone in good spirits and a positive place.

The Scheduling Team has worked diligently to develop an updated event request process and event request form.

Beginning Jan. 1, 2022 the below outline will be followed to schedule **ALL** Greater Peace Church programs and events.

- The official email address for any scheduling questions or concerns is GPBCSCHEDULINGTEAM@GMAIL.COM

Event and Program Request Process:

- Request forms will be due at least 45 days before the event date
 - Please note, a backup date is needed in case the original date is not available.
- Forms can be submitted through the following methods
 - Scheduling team email address
 - Church mailbox (located in the kitchen)
 - GPBC Website
- All church programs and events will go through the scheduling team
 - The scheduling team will be the first point of contact
- The Scheduling Team will respond to all requests within three (3) days through one of the following methods,
 - Email
 - Text
 - Phone call
- If you don't receive a reply within three (3) days, please directly contact one of the scheduling team members.

Please reach out to the below members if there are any questions or concerns.

Thank you and Be Blessed,

Sis. Vickie Dikes

Sis. Charmiean Smith

Sis. Raven French